

Rahmani School of Excellence, Munger
Minutes of the Parent-Teacher Association (PTA) Meeting

Date: April 20, 2025
Venue: School Auditorium
Time: 10:00 AM to 12:00 PM

Members Present:

- **President:** Mr. Mohammad Salehi
- **Secretary:** Mr. Intekhab Subhani
- **Members:**
 - Mr. Rajan Kumar (Principal)
 - Mr. Md. Tauheed
 - Mr. Ashad Javed
 - Mr. Sarfaraz Sheikh
 - Mrs. Laxmi Priya
 - Mrs. Sagufta Anjum
 - Mr. Md. Anwar Alam
 - Mr. Abul Hassan
 - Mr. Md. Khalid
 - Mr. Md. Jawed Akhtar
 - Mrs. Gulnaz Parween
 - Mrs. Zainab Fatima
 - Mrs. Shaista Parween
 - Mrs. Anamika Kumari
 - Mrs. Tanu Priya
 - Mr. Pankaj Kumar
 - Mrs. Nahid Parween
 - Mrs. Barkha Sinha
 - Mrs. Rukhshar Parween
 - Mr. Md Akbar

Key Points Discussed in the Meeting:

1. Welcome Address:

The meeting began with a welcome speech by Principal Mr. Rajan Kumar. He appreciated the presence of the parents and emphasized the essential role they play in their children's development.

2. Academic Review:

The annual exam results for students of Classes 9 to 12 were discussed. Teachers informed that some students need additional academic support, for which special classes will be arranged.

3. Attendance and Discipline:

Concerns were raised about irregular student attendance. It was resolved that parents must ensure regular attendance of their children. Strict action will be taken against indiscipline.

4. Homework Completion:

Complaints were received regarding students not completing their homework. Teachers requested parents to monitor study habits at home.

5. Special Classes Before Summer Vacation:

From May 1, 2025, special academic sessions will be conducted before the summer break. Attendance for these sessions will be mandatory.

6. Dress Code and Conduct:

It was decided that salwar-suit with dupatta will be mandatory for girl students. All students must follow disciplined and respectful behavior.

7. Parents' Suggestions:

Suggestions were received related to book distribution, timely communication of notices, and transport arrangements. The school administration assured prompt action on these issues.

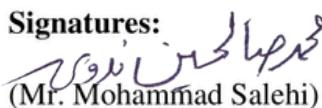
Important Decisions:

- PTA meetings will be held regularly on the last Saturday of every month.
- Attendance in special classes will be mandatory.
- Strict enforcement of dress code and discipline will be ensured.

Vote of Thanks:

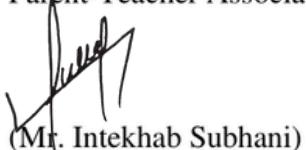
Principal Mr. Rajan Kumar expressed his gratitude to all present members and parents, and appealed for continued cooperation to ensure the bright future of the students.

Signatures:


(Mr. Mohammad Salehi)

President

Parent-Teacher Association (PTA)


(Mr. Intekhab Subhani)

Secretary

Parent-Teacher Association (PTA)


(Mr. Rajan Kumar)

Member

Principal, Rahmani School of Excellence, Munger



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